

School District of Washington – Medication Guidelines

In order to administer any medication at school, the following requirements must be met:

1. Medication must be current and in its original container, the pharmacy label must contain the name of the student, name and dosage of medication and directions as to when and how it should be administered.
2. A SDOW medication administration form must be filled out by SDOW personnel and signed by a parent/guardian for each medication the student is to receive. This form gives SDOW personnel permission to administer the medication. If a parent/guardian is not available to sign the medication administration form, the nurse will call the parent/guardian and ask for verbal permission to administer the medication. A second SDOW staff member will verify the verbal permission.
3. Parent/guardian permission is good for the current school year. If changes are made to the medication, the form must be updated.
4. SDOW personnel will not administer the first dose of any medication and will not give “one time only” medications at school.
5. Sample medications from the physician must have a prescription from the physician.
6. “Over the counter” medications must be in the original container in which it was purchased. These medications will only be given by the directions on the container for appropriate age and weight of student. Over the counter medications will not be given before 11:00 am without parent/guardian verbal consent at the time of administration.
7. Medications must be brought to school by a parent/guardian or a responsible adult. SDOW personnel will count medications with parent/guardian or a responsible adult each time medications are brought to school.
8. SDOW will NOT give prescribed narcotic medication to students while in attendance or participating in school activities. Narcotic medications can have an adverse effect on a students’ ability to participate in school functions, it is suggested that the student remain at home while taking such prescribed medication.

Students are NOT allowed to bring medications on the school bus, school grounds or in to the school building to keep with them for use. Exceptions may be made through the school nurse for emergency use medications such as inhalers or Epi pens. If a student requires these medications, a self-administration/self-carry form must be completed along with a care plan. Both forms need to be signed by the physician and the parent/guardian.

If a medication is brought to school that does not meet these guidelines, SDOW personnel will not be able to administer the medication to the student. The medication will be kept and returned directly to the parent/guardian. These guidelines are based in accordance with the Missouri Safe Schools Act.

Click the link below for the full Medication Policy for the School District of Washington

[SDOW Medication Policy](#)